**PLEASE FILL TWO SEPARATE KYC FORMS FOR TRADING (With Firm Stamp) AND DEMAT ACCOUNT (Without FirmStamp).**

**Equity Checklist - “Partnership Firm”**

|  |  |
| --- | --- |
| 1 | **Certificate of Registration (For registered partnership firms only)** |
| 2 | **Authority letter by all partners in favour of the managing/authorized person - on letter head (Format Enclosed)** |
| 3 | **List of Authorized partners - on letter head (Format Enclosed)** |
| 4 | **List of ALL Partners - on letter head (Format Enclosed)** |
| 5 | **Copy of PAN card - Partnership Firm** |
| 6 | **Address Proof of Partnership Firm (Any One)**   1. Bank Statement / Passbook with latest transaction details for 3 months 2. Electricity bill (Bill date should not more than 3 months old) 3. MTNL/BSNL telephone bill (Bill date should not more than 3 months old) |
| 7 | **Bank Proof of Partnership Firm (Any One)**   1. Cancelled Cheque (With client name and A/c no. pre-printed) 2. Latest Bank Statement/Passbook with MICR & IFSC code printed (Not more than 3 months old)   C) Bank Verification Letter (***ORIGINAL***) |
| 8 | **Individual PAN Card Copy of ALL Authorised Partner(s) duly self attested by him/her self** |
| 9 | **Address proof of ALL Authorised Partner(s) duly self attested by him/her self (Any One)**   1. AADHAAR Card (Compulsory |
| 10 | **KRA Form of ALL Authorised Partner (duly self attested by him/her self)** |
| 11 | **Bank Proof of ALL Authorised Partner**  Cancelled Cheque |
| 12 | **Copy of the "Balance Sheet" for the last 2 financial years** |
| 13 | **Copy of ITR (Latest Financial Year)** |
| 14 | **Net worth Certificate (Latest) Verified By CA and On Letter Head Of CA** |
| 15 | **DEED of "PARTNERSHIP FIRM"** |
| 16 | **All supporting documents should be self attested by authorized signatories with Rubber Stamp**  **POA Should Be Signed By All Authorised Partner** |
|  | Note :   1. Trading account is opened in the name of Partnership Firm and Demat account is opened in the name of partners. Hence, please **fill two separate KYC forms for Trading and Demat** account. 2. In DP form, correspondence address should be same as Partnership firm in Trading Form whereas Permanent address should be of individual partners. 3. Bank account details shall be that of Partnership Firm in both Trading and DP KYC forms. 4. Any alteration on KYC form should be authenticated by all the authorized signatories by counter signing besides such correction(s). 5. Kindly fulfill the KRA requirements too. Every Partner KRA Form Should be Signed |

To,

Hindustan Tradecom Private Limited

402, Royal World Sansar Chand Road Jaipur

Dear Sir,

On Letter Head

We, the undersigned partners' of carrying on business at

desire to open a trading account with you for the purpose of buying and selling of securities and / or other investment products (s) or the services through you.

We, the partners jointly authorize our partner(s), Mr./Mrs. Mr./Mrs.

Mr./Mrs. authorized **Singly/Jointly/Severally** to

issue instructions to you as our broker for securities, traders, funds, investments, etc., and undertake that all the acts of the said partner in this connection purporting to be done on behalf of the firm shall be binding on the firm and each one of us and respective estate until liabilities if any, occurred in respect of such acts has been discharged.

Thanking You, Yours faithfully,

|  |  |
| --- | --- |
| **Full Name of the Partners** | **Stamp & Signature** |
|  |  |
|  |  |
|  |  |
|  |  |
|  |  |

**List of Authorized Partners** On Letter Head

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.**  **No**. | **Name** | **Photo** | **Specimen Signature with company seal** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

For

Mr./Mrs. Mr./Mrs. Mr./Mrs. Managing Director Director Director

**List of all Partners as on** On Letter Head

|  |  |  |
| --- | --- | --- |
| **Sr. No**. | **Name** | **Designation** |
| 1 |  | Partner |
| 2 |  | Partner |
| 3 |  | Partner |
| 4 |  | Partner |

For

Mr./Mrs. Mr./Mrs. Mr./Mrs. Managing Director Director Director