## Equity Checklist - “Registered Trust”

|  |  |
| --- | --- |
| 1 | **Certificate of Registration of Trust under the Society Registration Act / Public Trust Act 1860 / Bombay Public Trust Act 1950 / Public Trust Act, of relevant state. (**Certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 2 | **Board Resolution on company letter head for opening DP/Trading Account - (Format Enclosed) (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 3 | **List of Authorized Signatories on company letter head - (Format Enclosed) (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 4 | **List of All Trustee on company letter head - (Format Enclosed) (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 5 | **Copy of PAN Card – TRUST (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 6 | **Copy of TRUST "Balance Sheet" for the last 2 financial years (to be submitted every year) (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.)  **Latest 2 financial years IT Return Copy (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.)  **Net worth Certificate (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 7 | **DEED of TRUST (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.) |
| 8 | **Bank Proof of TRUST (Any One) (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.)   1. Cancelled Cheque (With client name and A/c no. pre-printed) 2. Latest Bank Statement/Passbook with MICR & IFSC code printed (Not more than 3 months old) 3. Bank Verification Letter (***ORIGINAL***) |
| 9 | **Address Proof of TRUST (Any One) (**certified by authorized Trustee(s)/signatory(s) with TRUST seal.)   1. Bank Statement / Passbook with latest transaction details for 3 months 2. Electricity bill (Not more than 3 months old) 3. MTNL/BSNL landline telephone bill (Not more than 3 months old) |
| 10 | **Individual Copy of PAN card - ALL Trustee (s)/Authorized Trustee(s) (duly self attested by him/her self)** |
| 11 | **Passport Size Photo of - ALL Trustee (s)/Authorized Trustee(s)** |
| 12 | **Address proof of Trustee(s)/Authorized Trustee(s) ( duly self attested by him/her self )(Any One)**   1. Passport (Validity period to be checked) 2. Voter ID Card 3. Driving License (Validity period to be checked) 4. AADHAAR Card |
| 13 | **CKYC/ KRA Form of All Authorized Trustee (duly self attested by him/her self)** |
| 14 | **In case of other DP client master copy duly attested with stamp by DP official & self attested by BO require** |
|  | Note :   1. Trading and Demat account both shall be opened in the name of TRUST itself. 2. All TRUST documents should be certified by authorized Trustee(s)/signatory(s) with TRUST seal. 3. IPV (In Person Verification) would be done by concern Branch/Franchisee/RM/BM. 4. Registered office address of TRUST is mandatory to be field in KYC form. |

**Board Resolution** On Letter Head

## CERTIFIED TRUE COPY OF THE RESOLUTION PASSED IN THE MEETING OF THE BOARD OF TRUSTEES OF

**AND HAVING ITS REGISTERED OFFICE AT**

**HELD ON DAY OF**

**, 20 AT**

RESOLVED THAT a trading & demat account in the name and style of be opened with M/s. Hindustan Tradecom Private Limited Member of the National Stock Exchange of India Ltd. (NSE), Bombay Stock Exchange Ltd. (BSE), MCX Stock Exchange Limited (MCS-SX) and Depository Participant with Central Depository Services (India) Limited (CDSL) etc. for the purpose of dealing on Capital Market/Cash segment, Derivatives / Futures & Options segment or any other segment that may be introduced by BSE/NSE/MCS-SX and to open Demat Beneficiary Owner (BO) Account with M/s. Hindustan Tradecom Private Limited., in future and the said trustees be and are hereby authorized to honour instructions, oral or written, given on behalf of the Trust by any under noted authorized signatories:-

|  |  |  |
| --- | --- | --- |
| **Sr. No.** | **Name** | **Designation** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |

# Who is/are **Singly/Jointly/Severally** authorized to sell, purchase, endorse, negotiate and/or otherwise deal through M/s. Hindustan Tradecom Private Limited., on behalf of the Trust.

RESOLVED FURTHER THAT Mr. Trustee and/or Mrs.

Trustee and/or Trustee Be and are hereby **Singly/Jointly/Severally** authorized to sign, execute and submit such applications, agreements, undertakings and other requisite documents, writings and deeds as may be deemed necessary or expedient to open account and give effect to this resolution.

For

Mr./Mrs. Mr./Mrs. Mr./Mrs. Trustee Trustee Trustee

**List of Authorized Trustees** On Letter Head

|  |  |  |  |
| --- | --- | --- | --- |
| **Sr.**  **No**. | **Name** | **Photo** | **Specimen Signature with company stamp** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |

For

Mr./Mrs. Mr./Mrs. Mr./Mrs. Trustee Trustee Trustee

**List of all Trustees as on** On Letter Head

|  |  |  |
| --- | --- | --- |
| **Sr. No**. | **Name** | **Designation** |
| 1 |  | Trustee |
| 2 |  | Trustee |
| 3 |  | Trustee |
| 4 |  | Trustee |

For

Mr./Mrs. Mr./Mrs. Mr./Mrs. Trustee Trustee Trustee